



Minutes

Local Safety Committee

Name of Committee	Health Sciences Local Safety Committee	Meeting Date		Sept 17 2019			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Curtis Larson	OVPH & Chair	X		Heather Neufeld	OVPH/Research Labs		X
Harold Shiffman	CoM ObGyn & Path		X	Michele Moroz	LASU		X
Mark Boyd	OVPH/Research Labs	X		Gregg Parchomchuk	CoM Pediatrics/SHA		X
TBD	CH&E		X	Helen Pocha	OVPH/CLRC	x	
Patrick Hauser	Safety Resources		X	Liz Scott	SRS		X
Alison Jantz	HSc Library		X	Angela Seto	HSSC	x	
George Katselis	CCHSA		x	James Talbot	Student Labs		X
Vicki Keeler	OVPH/Research Labs	X		Kendra Ulmer	CCHSA - Office		X
Susan Fillo	OVPH/Admin-Office	X		Dorota Rogowski	CoPN - Office	x	
Peter Krebs	OHC representative		X				
Chris O'Grady	OVPH/Research Labs	X					

Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed	Person responsible for action	Target Date
1.	Meeting called to order	Called to order	Chris	
2.	Approval of Agenda	Approved	Chris	
3.	Errors/Omissions & Approval for previous Minutes	Minutes approved	Chris	
4.	Business Arising from minutes of last meeting			
	Ongoing Building Renovations update	A wing partially open including main entrance, classrooms are open. Office moves beginning Sept 30 th anticipated completion Dec 20 th .	Curt	Ongoing
	Wearing of Lab coats and PPE in Research Labs	Patrick sent regrets, further discussion deferred to Dec 10 th LSC meeting.	Patrick	Ongoing
	Signage for Public Areas re wearing of Lab Coats and Hospital Scrubs	Patrick sent regrets, further discussion deferred to Dec 10 th LSC meeting.	Patrick	Ongoing
	HSc E-Wing Broken Windows – Timeline for Repairs	No updates from FMD received, continue issues on closing work orders prior to completion. Curt will send email thread to Chris for follow up with George	Curt/Chris	Ongoing
	Fire alarm not audible in 4D01.1	Mark reported alarm is audible, matter considered closed.	James/Chris	closed
	GD80.2 Biohazard Room Odours	Renovations completed, improvement noticed with no scent in the elevator through smell remains in loading dock.	Curt/Chris	closed
5.	New Business			
	Dorota Rogowski – new LSC committee member	Dorota is the new College of Pharmacy & Nutrition representative for the Health Sciences Local Safety Committee.		
	Incidents/Investigations/Concerns	Helen relayed concerns raised by CLRC employee on evening fire alarm and evacuation issues in the E wing particularly Tim Horton employees refusing to leave building. Reminder protective services manages after hour fire alarms. Helen to forward CLRC employee's email to Chris for follow up. Standardized patients with mobility issues concern during fire alarm, directed to go to fire escape stairwell and remain in place, let fire marshall/fire department know or protective services if after hours.	Helen Helen	Ongoing Ongoing

		<p>Sprinklers running by hotel and Griffith Stadium parkade in morning peak hours, concern to be submitted to grounds since it is not considered to be a safety issue.</p> <p>Difficult to sterilize water system, follow up James re water sample.</p> <p>Theft of access cards in 3D01 office suite, was reported to Campus Security and cards returned to owner. Concern with both doors open in office suite; Chris will contact Brian Eames and Jane Alcorn about locking back door.</p> <p>FMD has worked on the loading leveler and there has not been reports on malfunctions. Regular maintenance is required and Chris will follow up with Dwight.</p> <p>Discussion deferred to Dec 10th meeting. Complaints received about cigarette butts litter outside of E wing /College of Dentistry entrance as smoking receptacles are not being used. Patrick will follow up with Grounds for cleanup and increase signage. Deferred to next meeting.</p>	<p>Helen</p> <p>James</p> <p>Vicki/Chris</p> <p>Chris</p> <p>Patrick</p>	<p>Closed</p> <p>Ongoing</p> <p>Closed</p> <p>Ongoing</p> <p>Ongoing</p>
6.	Other Business	No other business reported.		
7.	Announcements			
8.	Meeting Schedule for 2018-19	Dec 10th 2019 @ 11 am in GD04 – lab coats		
	Meeting adjourned	Adjourned at 11:30 am	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: Chairperson- Chris O’Grady			

*** Every attempt must be made to resolve issues at the LSC level before referring to OHC**