



Name of Committee	Health Sciences Local Safety Committee	Meeting Date		December 13, 2016			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Curtis Larson, Chair	CHSDO & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR	x	
Andrew Manovich	CoM ObGyn & Path		x	Helen Pocha	CHSDO/CLRC	x	
Mark Boyd	CHSDO/Research Labs	x		Shannon Wiens on behalf of Sandy Knowles	CoPN/Admin Office Rep	x	
Cindy Elchuk	CH&E	x		Angela Seto	CHSDO/Research Labs	x	
Patrick Hauser	Safety Resources	x		Brad Steeves	CHSDO/OHC Rep	x	
Kendra Ulmer	CCHSA	x		James Talbot	CoM BMSC/Student Labs	x	
Vicki Keeler	CHSDO/Research Labs	x		Andrea Knittig	CHSDO/Admin- Office	x	
Kevin Kobialka	CoM Family Medicine/WWPHC		x	Kerri Walker Michele Moroz	CHSDO/LASU		x
Chris O'Grady	CHSDO/Research Labs	x		Bill Osbourne	Protective Services		x
Heather Neufeld	CHSDO/Research Labs	x		Darrell Shipley	FMD		x
Erling Madsen	HS Supply Center	x		Liz Scott	Physical Therapy	x	
				Crystal Maslin (Guest)	OVPH	x	

Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed	Person responsible for action	Target Date
1.	Meeting called to order	Called to order at 11:06am		
2.	Approval of Agenda	Agenda approved		
3.	Errors/Omissions & Approval for previous Minutes	Approved		
4.	Business Arising from minutes of last meeting			
	Ongoing Building Renovations update	<p>B-Wing finishing touches and deficiencies are being completed. This space will be open in January for term two. Pharmacy and Nutrition will be moving from Thorvaldsen into the HS building next week.</p> <p>A-Wing demolition is scheduled for the new year. Curt will start securing space elsewhere for the current occupants move. The complete A-Wing will be closed during this renovation with a connection to the E-Wing maintained at all times.</p> <p>MUMPS will be closed for the duration of the A-Wing renovation. Curt will have a discussion with the student groups in regard to this closure and alternate space to utilize during this time.</p> <p>The construction time is approximately 18 months from start to completion.</p>	Curt	Ongoing
5.	New Business			
	Incidents/Investigations/Concerns	<p>Office equipment fallen on foot resulting in lost time.</p> <p>Difficulty breathing. Sought medical advice. Follow up</p> <p>G. Parchomchuk reported C-Wing entrance (hospital side) (...?...?) SHR responsibility, was properly reported to SHR.</p> <p>J. Talbot reported that either FMD or contractors had used a ladder on the research bench in the Microbiology Student lab creating gashes on the surface. As a result of these gashed the surface is unable to be properly sanitized.</p>	<p>Safety Resources</p> <p>Safety Resources</p> <p>SHR</p> <p>Curt</p>	<p>Complete</p> <p>Ongoing</p> <p>Complete</p> <p>Follow up next meeting.</p>

		<p>C. O’Grady reported the liquid nitrogen sensor continues to sound. Erling has informed the committee that the sensor settings are very sensitive resulting in this alarm sounding.</p> <p>H. Neufeld reported a possible chemical dumping in the A-Wing Washroom resulting in a minor chemical burn. Contractors as well as custodial were contacted for further information.</p> <p>South entrance, E-Wing sidewalks are uneven with cracks. Reported to FMD.</p> <p>H. Pocha reported Hutches in E-Wing, second floor are sagging and leaning. FMD asked to fix.</p> <p>E. Madsen has reported that shipments coming through the loading dock are resulting in palates being left in numerous places. The palates should be placed by the stairs on the left side. This is the proper place that FMD will pick up. Erling will Post signage in the loading dock</p>	<p>Curt/ FMD/ Safety Resources</p> <p>Heather/ Safety Resources</p> <p>FMD</p> <p>FMD</p> <p>Erling</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Closed</p> <p>Closed</p> <p>Closed</p>
6.	Other Business	<p>Add Safety Resources electrical Adaptor poster to the minutes.</p> <p>A. Seto inquired about the washroom cleaning schedule, as it has been reported to her that the urinals in the men’s washroom are clogged as well as generally unclean. Curt reminded the committee these instances should be reported through the FMD website so they are tracked and documented.</p> <p>L. Scott recommended lids on the toilets. Curt informed committee to report this to FMD and they can adjust the water flush pressure to avoid splashing.</p> <p>LSC HS building inspection schedule is annually.</p>	<p>Andrea</p> <p>FMD</p> <p>FMD</p> <p>Safety Resources Reminder</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p>
7.	Announcements	<p>Incident reports Issues and concerns Any updates on training you have taken</p>		
8.	Meeting Schedule for 2016-17 Jun 13, 2017 at 11am in GD04 HSc	- Add HSb annual inspection to March Agenda		
	Materials needed for next meeting	December 13, 2016 meeting minutes March 14, 2017 agenda		

		HSb annual inspection dates and times		
	Meeting adjourned @ 12:20 p.m.		All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: Chairperson- Curtis Larson			

*** Every attempt must be made to resolve issues at the LSC level before referring to OfHC.**